



Yea High School Policy & Procedures

TITLE	SMOKE FREE POLICY
MANAGEMENT AREA:	
PERSON RESPONSIBLE:	
LOCATION OF POLICY:	Website
DATE OF PREPARATION:	2013 Reviewed June 2017
ENDORSED BY SCHOOL COUNCIL:	June 2017
REVIEW DATE:	2022 – Every 5 years

GENERAL

The uptake of smoking occurs predominantly among teenagers and procedures have been established to discourage the practice of smoking.

Smoking is not permitted in many buildings and areas in the broader community. For health and safety reasons, this school community mirrors that position.

Yea High School recognises the danger smoking and passive smoking causes to health and has established a policy, reflective of DET policy and relevant legislation, to ensure that the entire school buildings, grounds and entries are smoke free.

Smoking is not permitted in any area of the school property or entries by students, staff or visitors. Smoking is actively discouraged at all times including at school sanctioned events held off school premises.

Persons responsible for students on activities and functions are expected not to smoke whilst on supervisory duties.

IMPLEMENTATION

1. Curriculum

Yea High School curriculum delivered at years 7 – 10 will have a Health component, of which part will deal with tobacco, alcohol and illicit drugs.

The delivery of the curriculum will be overseen by the School Improvement Team in consultation with the Yea High School Council.



Yea High School Policy & Procedures

2. Communication

The school's administration will communicate the ban to:

- DET employees
- students
- Parents and Guardians via the school newsletter and the school's website
- New students and parents/guardians during the enrolment process

In accordance with legislative requirements, the school will display appropriate signage at all entries to the school site.

Relevant tobacco information will be made available to staff, students and parents via a range of means.

3. Professional Development and Additional Supports

Professional development opportunities will be made available to staff responsible for tobacco prevention education and staff responsible for the management of smoking incidents.

Opportunities will also be made available to staff and students to access additional support to assist in complying with the ban. This may include the use of external agencies such as NEXUS Health and Yea Hospital.

4. Student Smoking Incidences

Yea High School has established the following procedures to be followed in instances of student smoking.

First Incident

- Parents informed.
- Meeting with designated staff member - this may be a Student Welfare Co-ordinator, School Nurse, Year Level Manager or Teacher Advisor - to develop a Risk Reduction Agreement.

Second Incident

- Reiterate school smoking policy procedures with student.
- Additional supports, perhaps from external agencies, discussed with student and parent. Suspension possible.

Policy History

Version Approval Date	Summary of Changes
2013	Date of Preparation
June 2017	Reviewed
June 2017	Endorsed by School Council